



Procurement and Contracting Services

Request for Proposals for an Alternative Medical Plan for Employees with Domestic Partners

ADDENDUM #1

**Please mark all proposal submission
Envelopes with the following information**

**Sealed RFP # L192221
Due on June 15, 2022, no later than 2:00 PM, MST**

The timeline for RFP L192221 has been amended as follows:

Section 3.3:

Original Schedule

05/03/2022 Issuance of RFP
05/12/2022 Technical Questions/Inquiries due no later than 12:00 PM, MST
05/31/2022 RFP is Due May 31, 2022, no later than 2:00 PM, MST
01/01/2023 Implementation

Revised to:

05/03/2022 Issuance of RFP
05/12/2022 Technical Questions/Inquiries due no later than 12:00 PM, MST
06/15/2022 RFP is Due June 15, 2022, no later than 2:00 PM, MST
01/01/2023 Implementation

Section 3.8: Proposal Submission and Subsequent Action

All dates within the entire section 3.8 are revised to June 15, 2022 at 2:00PM MST.

The following questions were received prior to the close of the Technical Question period on May 12, 2022 at 12:00 PM MST:

1. Are you marketing the specialty lines as well?

There are three companion RFPs for Medical, Dental, and Vision. Our short-term disability and life insurance plans are not due for renewal at this time.

2. Please provide medical monthly claims experience (a minimum of 24 months) and corresponding large claim report of all claims over \$25,000.

We have the claims report and you may request it from Celeste Kanzig at cdkanzig@arizona.edu. We are awaiting the large claims report from the current vendor and it will be made available as soon as it is received.

3. Can you also confirm how many total eligible employees are offered this Domestic Partner medical benefit please, as the census only shows enrolled employees.

The University of Arizona domestic partner plans are opt-in not opt-out. That is, in order to insure an unmarried domestic partner, the employee must submit a notarized affidavit along with either a City of Tucson certificate of civil union (or equivalent from other jurisdictions that recognize civil unions), or 3 documents that demonstrate they are financially interdependent (e.g., joint lease or mortgage). There could be employees who are living with a partner and could provide the necessary documentation to insure that

individual, but do not choose to do so . We do not have a way to quantify those employees.

Additional Information:

1. There are currently 169 employees enrolled in the medical plan, which has the largest enrollment of any of the plans.
2. Since the domestic partner plans were instituted about a decade ago, enrollment has crept up slowly year after year.
3. In 2016, the last time these plans went out to bid:
 - a. there were 117 employees on a dental plan, compared to 167 now.
 - b. there were 67 employees on the vision plan compared to 145 now.

4. **How long has the current 3-tiered plan design been in place with UHC for employees with domestic partners not eligible for the ADOA Benefit Options plans? Or does this alternative plan not exist currently and it is the intent of the University to create a plan to match the ADOA triple-tiered plan for just employees with domestic partners?**

In 2020, the Arizona Department of Administration moved to the 3-tiered plan. The University of Arizona alternative plan has existed since 2010 currently is an non-tiered HMO. It is not necessary to match the 3-tiered design. What we hope to provide is equitable coverage for all employees, whether they are single, married, or in a registered domestic partnership.

5. **Is the UHC contract for this plan with the University or with ADOA? The RFP is issued by ABOR, however the plan document shows ADOA.**

The UHC contract for this plan is with the University of Arizona, which is governed by the Arizona Board of Regents. The Arizona Department of Administration plan document summarizes the coverage that is currently available to University of Arizona employees who are single or legally married. It is the university's intent to provide equitable coverage for those of our employees who have domestic partners. It is not necessary to match the tiered design, but we hope to an equivalent level of benefit to all our employees.

6. **What is the purpose of the bid, is it required by procurement rules, or a market check?**

It is required by State of Arizona procurement rules.

7. **Are you currently working with a consultant? If so who is that consultant?**

Griffin Group provided consultation during preparation of the RFP but is not a party to this contract.

8. Are the renewal rates for this fully insured plan available from UHC at this time, assuming this plan exists today?

The past two years of premium history is available in appendix 2. The renewal rates for January 2023 have not been calculated.

9. Because claims experience was not provided with the RFP release, we are unable to begin the underwriting process and therefore are requesting an extension to the due date of 4 weeks from the date the claims are provided to carriers.

Claims experience is available by request from Celeste Kanzig, cdkanzig@arizona.edu. The RFP will be extended to June 15, 2022.

10. 3.0 General Information and Instructions to Proposers, 3.8 Proposal Submission and Subsequent Action: Does the University have a preference for the file type of the three files to be submitted (e.g., Word, Excel, PDF, or Zip)?

- a. For any proposal response Adobe or Word is acceptable and the required spreadsheet must be Excel.

11. 3.0 General Information and Instructions to Proposers, 3.8 Proposal Submission and Subsequent Action: Is there a size limit to the files, either individually or cumulatively, to be uploaded?

- a. 50GB cumulative.

12. Can you please provide the number of days' notice you are requesting for the initial renewal?

It is our intent to select all carriers by August, with the carrier to be prepared for open enrollment in mid-October to mid-November and an effective date of January 1, 2023.

13. Can you please provide claim history for the current health plan for the most recent 24-month period, and also the corresponding large claim reports?

Claims experience is available by request from Celeste Kanzig, cdkanzig@arizona.edu. We are awaiting large claims report.

End of addendum, all else remains the same.