



Procurement and Contracting Services

Request for Proposals for an Alternative Vision Plan for Employees with Domestic Partners

ADDENDUM #1

**Please mark all proposal submission
Envelopes with the following information**

**Sealed RFP # L192222
Due on June 15, 2022, no later than 2:00 PM, MST**

The timeline for RFP L192221 has been amended as follows:

Section 3.3:

Original Schedule

05/03/2022 Issuance of RFP
05/12/2022 Technical Questions/Inquiries due no later than 12:00 PM, MST
05/31/2022 RFP is Due May 31, 2022, no later than 2:00 PM, MST
01/01/2023 Implementation

Revised to:

05/03/2022 Issuance of RFP
05/12/2022 Technical Questions/Inquiries due no later than 12:00 PM, MST
06/15/2022 RFP is Due June 15, 2022, no later than 2:00 PM, MST
01/01/2023 Implementation

Section 3.8: Proposal Submission and Subsequent Action

All dates within the entire section 3.8 are revised to June 15, 2022 at 2:00PM MST.

The following questions were received prior to the close of the Technical Question period on May 12, 2022 at 12:00 PM MST:

1. Should commissions be net?

As stated in the Response document, no brokers are a party to this contract and all quotes should be net of commission.

2. Vision experience broken out by month with 24-36 month of premiums vs claims with enrollment information

This information has been requested from the vendor and will be made available as soon as it is received.

3. Will you please provide the renewal?

This plan is not due for renewal until January 1 2023.

4. Section 8, #43: Would you all like a directory? A national directory, State of Arizona, or a directory with a certain mile radius?

Please provide the number of vision providers within a 10-mile radius of the zip codes listed in the census document (which may be requested from Celeste Kanzig, cdkanzig@arizona.edu).

The University of Arizona has employees in every county of Arizona and in 47 states outside of Arizona. If there are limitations in your network (e.g., states where you cannot provide coverage) please describe.

5. Disruption Reports require the current provider information in Microsoft Excel format.

- **Provider Name**
- **Tax ID (TIN)**
- **Provider Location (City, State, Zip Code)**

The vendor advises us that because of the small size of this group, they will not provide this information. As requested in the response document, please document how many providers would be available to currently enrolled employees based on their zip code.

6. What is the headquarter address for this group.

220 W. Sixth St., Tucson, AZ 85701

7. What commissions are being requested.

As the Response document states, no brokers are a party to this contract and all quotes are to be net of commission.

8. What is the total eligible? The census shows who is participating but the waivers are not there to show how many people are in this group, we need that.

There are currently 188 unique employees who are enrolled in one or more of the medical, dental, and/or vision coverage plans. There are 7 additional currently active employees who have registered a domestic partner as a beneficiary but are not currently enrolled in University of Arizona insurance.

The University of Arizona domestic partner plans are opt-in not opt-out. That is, in order to insure an unmarried domestic partner, the employee must submit a notarized affidavit along with either a City of Tucson certificate of civil union (or equivalent from other jurisdictions that recognize civil unions), or 3 documents that demonstrate they are financially interdependent (e.g., joint lease or mortgage). There could be employees who are living with a partner and could provide the necessary documentation to insure that individual, but do not choose to do so . We do not have a way to quantify those employees.

Additional Information:

1. There are currently 169 employees enrolled in the medical plan, which has the largest enrollment of any of the plans.
2. Since the domestic partner plans were instituted about a decade ago, enrollment has crept up slowly year after year.
3. In 2016, the last time these plans went out to bid:
 - a. there were 117 employees on a dental plan, compared to 167 now.
 - b. there were 67 employees on the vision plan compared to 145 now.

9. What is the official name of this group? We have a couple, such as The Univ of AZ Global Campus and The Univ of AZ Health Network.

We are the University of Arizona

10. What is the effective date, I see 1/1/2023 but we also have quoted in the past for a 7/1/23 effective date, this is why getting the name of the group will help.

A number of years ago all insurance plans switched to a calendar year effective date. The selected vendor must be prepared to enroll participants in mid-October to mid-November open enrollment with a January 1, 2023, effective date to begin coverage. The group is the University of Arizona Alternative Plan for Employees with Domestic Partners.

11. The one piece of information I cannot locate is the number of eligible employees to quote.

Refer to #8 above.

12. Are they all located in Arizona, or are there out of state employees to be covered as well?

Currently, all but one employee on this plan is located within Arizona. However, the University of Arizona has employees in every county of Arizona and in 47 states, some of whom could qualify for this plan. Please describe the size and scope of your national network.

13. Could you please indicate why their current vision carrier is unable to offer domestic partner vision coverage?

In 2010 the Arizona Department of Administration changed their eligibility rule so that State of Arizona employees could insure only their legal spouses and dependent children. Consequently, a number of employees lost healthcare coverage for their partners. At that time the University of Arizona initiated the domestic partner plans to provide alternative coverage for those of our employees who lost access to coverage for their family members

14. Please confirm the total number of Full Time Employees?

11,970, of which 195 are known to be eligible for the plans currently out for bid.

End of addendum, all else remains the same.