



Procurement and Contracting Services

Request for Proposals for Campus Waste and Recycling Services

Addendum 1

**Please mark all proposal submission
Files with the following information**

**Sealed RFP # S052203
Due on May 13, 2022 no later than 2:00 PM, MST**

This addendum is issued to answer questions received prior to the deadline.

- 1) Page 30 of 32 - 5.12 Detailed Pricing . See attached Pricing Sheet . Can the University please provide as we cannot find it in the Bid packet?

See attached spreadsheet

- 2) Page 26 of 32 – 5.3.4 Required Containers – Section states vendor must provide **550** recyclable waste containers with wheels in various sizes (35-to 95- gallons) upon commencement of agreement . Are these containers currently on campus and being provided by current vendor ? Due to current supply chain issues , will the University make amends upon timing of delivery if needed ?

- 3) Some are currently on campus and the University understands there may be delivery timing constraints and will work with the selected proposer.

- 4) I am looking at the bid, pages 22and 23:

a) I need to know what addresses are the Universities containers/compactors.

All addresses are provided in the bid request and also in the attached spreadsheet

b) You also state a need for compactor receiver pricing. I see all different sizes of receiver boxes. 20yd, 30yd and 40yd. Most of the time it's a 40yd receiver box. I have not seen 20yd or 30yd receiver boxes. I am guessing that is a typo?

The University owns all the self contained and compactor/receiver boxes with the exception of the following:

PHX HSEB- 34 yd self contained

PHX Bio Med BSPB- 34 yd self contained

U of A HSIB- 34 yd self contained

- 4) Please confirm the number of Compactors the University owns on campus . Secondly , please confirm vendor will not be responsible for maintenance on UofA owned compactors?

The University of owns 12 compactors. University of Arizona Chemistry is currently removed for a construction project and will be placed back in 2023 after the project is complete. Preventive maintenance, annual cleaning, and repair cost for University owned compactors needs to be included on the bid pricing sheet.

- 5) Please confirm price increase verbiage in the RFP . Specifically , is the University stating the first three years of the agreement (initial term) prices are fixed ?

For budgeting purposes any annual increase notification must be received by the University of Arizona by April 1, for the following year providing 3 months notification prior to implementation. Fixed pricing is preferred. If including annual increase, please use the Consumer Price Index (CPI).

- 6) Of the total 16 (15) compactors across all sites, how many compactors and receiver boxes does the University own versus any additional units the Contractor would need to supply? In reference to the required 24/7 compactor service availability, does that apply to all compactors both University and Contractor owned, or solely Contractor owned? On the university's owned compactors, does the

university perform its own preventative maintenance or will that be a requirement of the Contractor? **(Section 5.1.2)**

The University owns 12 compactors and 3 are leased. The 3 leased are PHX HSEB, Phx Bio Med BSPB and U of A HSIB. Roll off and Front load services are currently serviced up to 7x weekly and is required during move in, move out, and special events. In addition, compactors must have a monitoring system to determine capacity and help efficiently schedule required hauls. Preventive maintenance, annual cleaning, and repair cost for University owned compactors need to be included on the bid pricing sheet.

- 7) Are Rolloff containers and compactors on call 7 days/week, or do they require service on a set schedule? **(Section 5.1.3)**

Compactors and roll offs are both scheduled and on-call. During move-in, move-out and special events 7 day service is required.

- 8) What are the quantities, sizes, locations, and service frequencies of the composting containers? **(Statement of Work)**

Currently there is no commercial composting

- 9) In reference to annual price increase requests, which index or reference does the stated "Government price inflation" follow? **(Section 5.1.2)**

Please use the Consumer Price Index (CPI).

- 10) Is there a pricing sheet template provided as part of the bid? **(Section 5.8.1, Section 5.12)**

See attached pricing sheet

- 11) In addition to the Proposal Organization guidance provided around RFP proposal submissions, is there any format template that the Contractor should follow in its submission? **(Section 3.5.10)**

Please include an Executive Summary based on the criteria outlined in section 3.7.8 highlighting the Evaluation Criteria: Total Cost to the University, Quality of Service and Operational Support, Waste Reduction Plan and University Partnership, and Environmental & Social Responsibility.