



Procurement and Contracting Services

Request for Proposals Virtual Campus Tour

ADDENDUM #1

**Please mark all proposal submission
Envelopes with the following information**

**Sealed RFP # L192301
Due on August 25, 2022 no later than 2:00 PM, MST**

The following questions were received prior to the close of the Technical Question period on August 9, 2022 at 12:00 PM MST:

1. Can you please explain what Shibboleth is? We are unfamiliar with this software.

Shibboleth is the University's user authentication service. Shibboleth provides SAML-based access to UA's Identity and Access Management information. It is used by web applications to gather metadata about their users from a central UA datastore to make authorization decisions.

2. What is meant by the following..."Does the software provide a preview of post drafts before publication?"

Re-phrasing: If administrators (University of Arizona staff) are able to make edits to the content, would those edits be viewable before publishing to a live instance? Or conversely, if only the vendor edits content, would Arizona staff be able to view and approve before it's updated?

3. Available embed options...does this refer to embedding on our site, or embedding our content onto your .edu?

Refers to embedding on arizona.edu and arizona.edu subdomains.

4. Can UArizona please provide the decision timeline for this RFP?

Depending on the schedules of vendors chosen to submit a presentation, the committee will issue a final recommendation to Procurement and Contracting Services by the end of September 2022. Final contracting authorization and approvals may take a few weeks to complete.

5. We would like to include screenshots and examples of our solution in our answers to Attachment A. Is UArizona willing to accept Attachment A as a word file in the vendor's main proposal in addition to the Excel file?

Yes, as long as it's additional and used only for screen shots and examples. For all else, please use the Excel file.

6. In Section 5.4: Attachment A, (under the User Experience/Engagement Criteria) there is a request Vendors to respond to questions regarding accessibility in "Section 5.4." Is this actually referring to questions in Section 5.3: Accessibility?

Yes, our mistake.

7. Do you want vendors to repeat the answers for the section in the table or be referred to the answers in our main proposal?

Vendors should return Attachment A as an Excel document, Attachment B as an Excel document, and any additional narrative/certifications that meet the requirements of the RFP.

8. Section 3.8 states that vendors may submit a redacted proposal. However, section 3.8.3 states that vendors must submit proprietary information in a separate file. Can UArizona clarify if the school prefers a redacted copy of our main proposal, or a submission of separated proprietary information?

Vendors can submit a redacted copy separate from the original proposal or remove any confidential information from the original proposal and save it as a separate file.

9. Can UArizona clarify if it wants the Vendor's pricing structure/cost proposal within the main response, in addition to Attachment B?

Responding solely via Attachment B is sufficient.

10. Has UArizona identified a budget for this initiative, and if so, is it possible to share? Is there a price above which proposals would not be accepted?

The University of Arizona is soliciting your best pricing for the services requested. All proposals that meet the requirements listed in the document will be accepted.

11. Which institutional department(s) is/are funding this project?

Funding will come from Enrollment Management's budget.

12. Can UArizona share who will be on the evaluation committee for this RFP?

Staff from Enrollment Management, Enrollment Marketing & Communication, and Marketing and Brand Management make up the evaluating committee along with additional subject matter experts across campus.

End of addendum, all else remains the same.