



Procurement and Contracting Services

Request for Proposals L302303 - HPC

ADDENDUM #2

**Please mark all proposal submission
Envelopes with the following information**

**Sealed RFP # L302303
Due on July 25th, 2023 no later than 1:00 PM, MST**

This Amendment contains instructions for attending the pre-proposal conference and on-site visit:

1. If a vendor is participating in the pre-proposal conference **AND the on-site visit, please follow the directions below:**

- The pre-proposal conference will be conducted via ZOOM only. If you are travelling to the University of Arizona for the on-site visit, space will be provided for you to set up a laptop in the Computer Center at the following address

**1077 N. Highland Ave.
Tucson, AZ 85719
United States**

- Please arrive at the computer center at least 10 minutes prior to the 1:00 PM conference start time to allow us time to secure a spot for you in the building and to set up your laptop for the conference.
- When you arrive at the Computer Center, please use the main entrance on the east side of the building as all other doors will be locked.
- Upon entering the building, a member of the RFP committee will greet you and escort you to a room where you can set up. If a committee member is not there, please make your way to room 229 and ask for Sarah Swanson, she will be able to assist.
- On June 27th at 1:00PM, MST Please connect to the Zoom Conference using the following link and password:

Link:

<https://arizona.zoom.us/j/89132133220?pwd=SndkODEybGJYL0dKZnNTUE1Ma2dBZz09>

Password: Will be provided on request via email

- After the pre-proposal, a member of the RFP committee will collect all on-site vendors and bring them to room 120 of the Computer Center to begin the on-site visit.

Additional Instructions

- **Equipment** - Vendors are expected to bring their own laptop and headset to ensure they can experience the conference in full. We do not recommend using laptop/tablet speakers or microphones for this event.

- **Parking** – The RFP Committee recommends parking at the Highland Avenue garage, located at:

University of Arizona - Highland Avenue Garage
1240 N Highland Ave
Tucson, AZ 85719

However, vendors may park wherever they feel most comfortable. Please keep in mind that all University Parking requires payment. Instructions on processing payment will be found at the entrance of whichever parking solution you choose.

Please note: there is no parking at the computer center itself, so allow yourself enough time (5-10 minutes from the Highland Avenue Garage) to travel from the parking garage to the Computer Center in time for the meeting.

2. If you are only attending the pre-proposal conference, and are not attending the on-site visit, Please follow the instructions below:

- On June 27th, At 1:00PM, MST Please connect to the Zoom Conference using the following link and password:

Link: <https://arizona.zoom.us/j/89132133220?pwd=SndkODEybGJYL0dKZnNTUE1Ma2dBZz09>

Password: Will be provided on request via email

End of addendum, all else remains the same.