



Procurement and Contracting Services

Request for Proposals for Off-Campus Housing Software Platform (Website)

ADDENDUM #1

**Sealed RFP # L192609
Due on April 17, 2026 no later than 2:00 PM, MST**

The timeline for RFP L192609 has been amended as follows:

Section 3.3:

Original Schedule

03/06/2026	Issuance of RFP
03/23/2026	Technical Questions/Inquiries due no later than 12:00 PM, MST
04/03/2026	RFP is Due April 3, 2026, no later than 2:00 PM, MST
TBD	Vendor Presentations, (optional)

Revised to:

03/06/2026	Issuance of RFP
03/23/2026	Technical Questions/Inquiries due no later than 12:00 PM, MST
04/17/2026	RFP is Due April 17, 2026, no later than 2:00 PM, MST
TBD	Vendor Presentations, (optional)

The following questions were received prior to the technical question period close of March 23, 2026 at 12:00PM MST:

- 1) What file formats are accepted for the submission, .docx, pdf, xlsx etc? **Any.**
- 2) Can we attach videos? **Yes.**
- 3) Embedded YouTube links to feature demos? **Yes.**
- 4) 5.4.6: Can this be elaborated on "Define HSG / UA responsibilities" - is this referencing responsibilities with respect to delivery of the contract, or something else? **If we were to use your system, what are the things HSG/UA would be responsible for?**
- 5) Can the University of Arizona share any key challenges or areas for improvement with your current off-campus housing platform? **No key challenges.**
- 6) How does the University of Arizona define success for the off-campus housing platform, particularly in terms of marketplace outcomes such as listing volume, property coverage, student engagement, and revenue generation? **Student user experience, satisfaction, and engagement; variety and volume of property choices.**
- 7) What authentication method is required for restricted access areas (e.g., SSO, Shibboleth, Azure AD)? **Shibboleth.**
- 8) What data elements will be available for migration (e.g., listings, landlord accounts, images), and in what format will they be provided? **Unknown; will depend on current provider.**
- 9) How are housing fairs or off-campus housing tabling events being handled by the university currently (if at all)? **Off-Campus Housing Fairs are hosted by Arizona Student Media.**

- 10) Is there interest in integrating the off-campus housing platform with existing on-campus housing processes (e.g., supporting students on waitlists), or is a standalone solution preferred? **Standalone preferred.**
- 11) Can the University of Arizona provide current metrics such as the number of active listings, participating landlords/property managers, and any areas where additional inventory is desired? **We do not currently have access to this information from our current provider.**
- 12) Can the University share the current revenue model for the existing platform (e.g., revenue share percentage, guaranteed minimums, or annual revenue generated)? Additionally, how will revenue-related proposals be evaluated? **Revenue share percentage. Each revenue-related model will be individually reviewed.**
- 13) Is there a preferred format for identifying any terms or conditions the proponent wishes to reserve for negotiation (e.g., exceptions summary, separate document, or other approach), and whether such items should be included in the initial proposal submission or addressed during post-award negotiations? **We do not understand this question.**
- 14) What are the must-have vs nice-to-have features for the initial launch (MVP)? **We will review each proposal to compare.**
- 15) Does the University expect a custom-built platform or is SaaS acceptable? **SaaS recommended.**
- 16) Are there any existing housing platforms currently used that this system would replace? **Current Off-Campus Housing website.**
- 17) Is there any requirement for a mobile app, or only a responsive website? **Responsive design only.**
- 18) What user roles are required beyond students, landlords, and admin? **None additional.**
- 19) Will university staff or housing partners need separate dashboards or permissions? **Both preferred.**
- 20) Should student access be restricted to only enrolled students (via verification/SSO)? **For roommate portal and contacting properties, these areas should be restricted. The rest of the website does not need to be restricted, including Search and Resources.**
- 21) Is integration with University SSO (Single Sign-On) required? **Yes.**
- 22) Should landlords require manual approval or verification process before listing? **No approval process. HSG/UA requires authority to remove properties as requested.**

- 23)Are there any identity verification requirements for landlords? **Vendor process; none from HSG/UA.**
- 24)What are the mandatory fields for property listings? **Vendor decision; should be detailed in proposal.**
- 25)Are there any compliance or legal requirements for listing content? **Vendor decision; UA disclaimer must be present.**
- 26)Should listings have expiry dates or auto-renewal options? **Vendor decision.**
- 27)What specific filters are required (distance, amenities, lease type, etc.)? **Nothing required, but more options the better. The ability for the University to edit/update/suggest filters is preferred.**
- 28)Is map-based search (Google Maps or similar) mandatory? **Yes.**
- 29)Should search results include ranking logic (featured listings, sponsored, etc.)? **Vendor decision.**
- 30)Is there a need for real-time chat between students and landlords? **No.**
- 31)Should communication history be stored and visible to admin? **No.**
- 32)What level of content moderation is required (manual, automated, or both)? **Vendor decision.**
- 33)Should the system include a report/flag listing feature for users? **Yes, for admin review only.**
- 34)Are there any compliance guidelines for safe housing listings? **UA disclaimer.**
- 35)Should the platform include online payments (listing fees, subscriptions, etc.) **Vendor decision.**
- 36)If yes, which payment gateways are preferred? **N/A**
- 37)Will the University define pricing, or should the vendor propose the revenue model? **Vendor to propose a revenue model.**
- 38)What specific reports are required (usage, listings, engagement, etc.)? **The more reporting, the better. Please specify within the proposal.**
- 39)Should reports be available in exportable formats (CSV, PDF)? **PDF is fine.**
- 40)Is there a need for real-time analytics dashboards? **Yes, preferred.**

- 41) Are there any specific accessibility testing tools or standards required beyond WCAG 2.0 AA? Follow WCAG 2.2 Level AA standards. If possible, please also consider providing the following:
- a. A current VPAT/Accessibility Conformance Report for the platform.
 - b. A summary of how vendor tests accessibility, including manual testing and not just automated scans.
 - c. Whether vendor tests with keyboard-only navigation and screen readers.
 - d. Vendor's process and timeline for remediating issues that are identified.
 - e. An accessibility contact or escalation path for problems reported by users.
 - f. Confirmation that accessibility expectations apply to all parts of the experience, including forms, documents/PDFs, maps, embedded tools, and any third-party integrations.
- 42) Are there any state or federal compliance requirements specific to housing platforms? None that we know of.
- 43) Should data be hosted on specific cloud providers or locations? Vendor responsibility: HSG/ UA will not host.
- 44) Does the University have any preferred technology stacks? No preference since we don't maintain the website.
- 45) What are the expected performance benchmarks (users, traffic, uptime)? 99.9% expected uptime. Please share in your proposal if available.
- 46) What is the expected project timeline for launch? Live and ready prior to July 1, 2026.
- 47) Who will handle content updates and daily operations after launch? Vendor; Housing may request updates or input updates depending on system. Please outline admin capabilities in proposal.
- 48) Is there any existing housing data that needs to be migrated? HSG would have content (i.e. Resources) to carry over but not necessarily migrated.
- 49) If yes, what format and volume? Open.

End of addendum, all else remains the same.